

**AUDIT COMMITTEE  
DRAFT  
WORK PROGRAMME 2012/13**

AGENDA ITEM NO. 8

<b>Meeting Date:</b>	<b>Work Programme - Details</b>
Friday 15 June 9.30am	Committee Training Session <ul style="list-style-type: none"> <li>• Freedom of Information Issues</li> <li>• Project Management - overview of the Council's perspective</li> <li>• Asset Management (from the Council's perspective)</li> <li>• Treasury Management (from the Council's perspective).</li> </ul>
Friday 29 June 2012 9.30am	Draft Statement of Accounts 2011/12  Grant Thornton: <ul style="list-style-type: none"> <li>• Interim Audit Report / Audit Plan Progress Report</li> <li>• Redcliffe Wharf report</li> <li>• ELENA Report</li> </ul> Risk Register: <ul style="list-style-type: none"> <li>• Corporate Risk Register</li> </ul> Internal Audit : <ul style="list-style-type: none"> <li>• Annual Report 2011/12</li> <li>• Benefit Fraud Annual Report 2011/12</li> <li>• Audit Plan 2012/13</li> <li>• Draft Annual Governance Statement 2011/12</li> </ul> <p><b>For information</b></p>
Friday 28 September 2012 9.30am	Grant Thornton: <ul style="list-style-type: none"> <li>• ISA260 Report for those charged with Governance</li> <li>• 2012/13 Audit Fee Letter</li> <li>• Value for Money Conclusion Follow Up</li> <li>• Financial Resilience</li> <li>• ELENA (part 2) Progress Report</li> <li>• Review of VFM Strategy</li> <li>• Draft Report Change Portfolio</li> </ul> Statement of Accounts Year Ended 31 March 2012  Audit Committee Responsibilities following demise of Standards Committee (Code of Conduct)  Internal Audit : <ul style="list-style-type: none"> <li>• Final Annual Governance Statement 2011/12</li> </ul> Risk Register: <ul style="list-style-type: none"> <li>• H&amp;SC Risk Register</li> </ul> <p><b>For information</b> LGO Annual Review Letter 2011/12 (Complaints Manager response)</p>

<b>Meeting Date:</b>	<b>Work Programme - Details</b>
Friday 9 November 2012 9.30am	<p>Grant Thornton:</p> <ul style="list-style-type: none"> <li>• 2011/12 Annual Audit Letter</li> <li>• Value For Money Conclusion Report</li> <li>• Final Report Change Portfolio</li> </ul> <p>Internal Audit:</p> <ul style="list-style-type: none"> <li>• Risk Management Annual Report 2011/12, (including Risk Management Policy Statement update)</li> <li>• Internal Audit Half Yearly Report</li> <li>• National Fraud Authority LG Fraud Strategy/Fraud Update</li> <li>• Audit Investigation Protocol</li> <li>• External Audit Working Protocol with BCC</li> </ul> <p>Benefit Fraud Investigation Team:</p> <ul style="list-style-type: none"> <li>• Half Yearly Report</li> </ul> <p>Summary of Gateway Reviews            Review of Information Security Risks (Follow up)</p> <p>Risk Registers:</p> <ul style="list-style-type: none"> <li>• N&amp;CD Risk Register</li> <li>• CYPs Risk Register</li> </ul> <p><b>For information</b>            to be determined</p>
Friday 18 January 2013 9.30am	<p>Grant Thornton:</p> <ul style="list-style-type: none"> <li>• Audit Plan 2012/13 / Audit Progress Report</li> <li>• Audit Plan</li> <li>• 2011/12 Grants Report</li> </ul> <p>Internal Audit</p> <ul style="list-style-type: none"> <li>• Fraud Update</li> </ul> <p>Risk Registers:</p> <ul style="list-style-type: none"> <li>• Corporate Services Risk Register</li> <li>• Corporate Risk Register</li> </ul> <p>Business Continuity Planning - Update            Information Security - Update</p> <p><b>For information</b>            to be determined</p>
March 2013 9.30am	Extra session in case required

<b>Meeting Date:</b>	<b>Work Programme - Details</b>
Friday 19 April 2013 9.30am	Grant Thornton: <ul style="list-style-type: none"><li>• 2013/14 Audit Fee Letter/Audit Plan Progress Report</li></ul> Draft Audit Committee Annual Report to Council 2012/13  Risk Register: <ul style="list-style-type: none"><li>• Neighbourhood HRA - Landlord Services Risk Register</li></ul> <b>For Information:</b> to be determined